

To receive a report on outstanding works at Isambard House and consider any actions and associated expenditure

Car Park Sign - location has been confirmed, quotes have been received, 695mm – 600mm £35 or 500mm – 300mm £27.50. Confirmation of the size and the wording required, if this is confirmed by close of play on Monday, the sign will be delivered on Friday of next week.

Notice Board - delivery still on track for Tuesday 28th March and installation that week.

Web cam – Spoken with Adrian Bradshaw, Railcam, Director, he has confirmed, as previously discussed. the installation was going to coincide with Dartmouth Railway's scheduled for the end of March, unfortunately Dartmouth's project has been cancelled and so he has advised our installation will have to be pushed back into April, he will confirm a date within the next two weeks.

External Door Fixings - brass plates are now in stock, specific door paint and security fixing bolts purchase orders are going through the approval process

Internal Wall Decoration - the specific internal wall paint has been ordered; delivery is due Monday of next week, internal works will then be commenced.

Station heritage Sign - the sign has been reviewed, the internal wood frame to the sign needs to be repaired; it is a heavy sign weighing well over 50kg, confirmation of the exact location is required, there is an option of internal or external fitting, it appears an external fitting would be preferred.

Work Place Organisation - there is still a lot of clutter in the store room and annexe that needs to be sorted through, we are keen to progress and get this done.

Car Park Barriers and Surfacing - on hold, awaiting instruction.

End of Report
Service Delivery Manager